

**MINUTES OF MEETING
LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
November 24, 2009**

CALL TO ORDER:

Karen Quinn, Chairman called the meeting to order at 5:37 PM at the Lincoln Public Library.

PRESENT:

Karen Quinn, Chairman, Diane Walsh, Treasurer and Dean Voyer, Trustees were present. Also in attendance was Becky Boragine, Library Director.

ABSENT:

Denise Blais and Wil Postle, Trustee was absent.

APPROVAL OF MINUTES:

The Minutes of the October 27, 2009, meeting were reviewed. A motion to accept the Minutes was made by Dean Voyer and seconded by Diane Walsh. The motion was approved unanimously.

DIRECTOR'S REPORT:

Ms. Boragine informed the Board that she attended the out of state borrowers meeting, the weekly department head meetings, the quarterly OSL meeting, and Libraries: the San Jose Way Program.

Ms. Boragine informed the Board that at the OSL meeting, the Libraries discussed the issue of charging patrons for an out of city/town library card. If a library's funding is lost and the city/town must close their library, a patron can buy a card from a different library which can only be used at that location.

Ms. Boragine also discussed the topic of the Libraries: the San Jose Way Program. This program is based on Libraries in San Jose, CA. These Libraries put books on display, creating great advertising. They have self checkouts, which eliminates the need for a circulation and reference desk. These Libraries offer what patrons want, and get rid of old and uncirculated items. These Libraries offer great ideas for improving and reinventing the Library experience.

FINANCIAL REPORT:

Treasurer Diane Walsh reported the following balances:

- Champlin account - \$3.85**
- Trustees account - \$17,955.52**
- Checking account - \$202.42**
- Certificate of Deposit - \$80,609.44**
- Catie Kurowski Fund - \$4,098.52**

A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Dean Voyer and seconded by Karen Quinn.

The motion was approved unanimously.

UNFINISHED BUSINESS:

The Board discussed some fundraising ideas at the October meeting. One idea was to have an Amazon.com button on the Library's website, which can give the Library a percentage back of the items purchased at Amazon.com. Ms. Boragine did some research and found that the Library will be unable to use this fundraising idea. Amazon does not offer this option in Rhode Island.

NEW BUSINESS:

Chairman Karen Quinn met with the Personnel Director, Joanne McManus and Union Representative, Charles Ruggiero about the Libraries snow closing policy. They decided that the Library follow the closing schedule of Town Hall on weekdays and the Lincoln CCRI on weekends. The Board is just waiting for a written policy from Mr. Ruggiero before they make a final decision.

The Library received \$25,250.00 from the Champlin Foundation. It will be used for new lighting (\$2,000.00), to increase the circulation desk (\$8,000.00) and to put up security camera's (\$15,000.00). The Library also received \$1,500.00 from a Legislative Grant to make some improvements to the meeting room.

ADJOURNMENT:

There being no further business, a motion was made by Diane Walsh

and seconded by Dean Voyer to adjourn the meeting at 6:06 PM. The motion was approved unanimously.

Respectfully submitted,

Caitlyn P. Choiniere

Board Secretary